# **Appendix 4G**

# Key to Disclosures Corporate Governance Council Principles and Recommendations

Name of entity:	
CLINUVEL PHARMACEUTICALS LIMIT	TED
ABN / ARBN:	Financial year ended:
089 644 119	30 JUNE 2016
Our corporate governance statement <sup>2</sup> for the a	above period above can be found at:3
☐ These pages of our annual report:	
Signal This URL on our website:	http://www.clinuvel.com/en/investors/corporate-governance
The Corporate Governance Statement is accuboard.	rate and up to date as at 27 October 2016 and has been approved by the
The annexure includes a key to where our corp	porate governance disclosures can be located.
Date:	27 October 2016
Name of Director or Secretary authorising Darren Keamy lodgement:	

Under Listing Rule 4.7.4, if an entity chooses to include its corporate governance statement on its website rather than in its annual report, it must lodge a copy of the corporate governance statement with ASX at the same time as it lodges its annual report with ASX. The corporate governance statement must be current as at the effective date specified in that statement for the purposes of rule 4.10.3.

Throughout this form, where you are given two or more options to select, you can, if you wish, delete any option which is not applicable and just retain the option that is applicable. If you select an option that includes "<u>OR</u>" at the end of the selection and you delete the other options, you can also, if you wish, delete the "<u>OR</u>" at the end of the selection.

<sup>&</sup>lt;sup>1</sup> Under Listing Rule 4.7.3, an entity must lodge with ASX a completed Appendix 4G at the same time as it lodges its annual report with ASX. Listing Rule 4.10.3 requires an entity that is included in the official list as an ASX Listing to include in its annual report either a corporate governance statement that meets the requirements of that rule or the URL of the page on its website where such a statement is located. The corporate governance statement must disclose the extent to which the entity has followed the recommendations set by the ASX Corporate Governance Council during the reporting period. If the entity has not followed a recommendation for any part of the reporting period, its corporate governance statement must separately identify that recommendation and the period during which it was not followed and state its reasons for not following the recommendation and what (if any) alternative governance practices it adopted in lieu of the recommendation during that period.

<sup>&</sup>lt;sup>2</sup> "Corporate governance statement" is defined in Listing Rule 19.12 to mean the statement referred to in Listing Rule 4.10.3 which discloses the extent to which an entity has followed the recommendations set by the ASX Corporate Governance Council during a particular reporting period.

<sup>&</sup>lt;sup>3</sup> Mark whichever option is correct and then complete the page number(s) of the annual report, or the URL of the web page, where the entity's corporate governance statement can be found. You can, if you wish, delete the option which is not applicable.

# ANNEXURE – KEY TO CORPORATE GOVERNANCE DISCLOSURES

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed <sup>4</sup>
PRINC	IPLE 1 – LAY SOLID FOUNDATIONS FOR MANAGEMENT AND OVI	ERSIGHT	
1.1	A listed entity should disclose:     (a) the respective roles and responsibilities of its board and management; and     (b) those matters expressly reserved to the board and those delegated to management.	the fact that we follow this recommendation:  in our Corporate Governance Statement and information about the respective roles and responsibilities of our board and management (including those matters expressly reserved to the board and those delegated to management):  in our Board and Committee charters at:  http://www.clinuvel.com/en/investors/corporate-governance	<ul> <li>□ an explanation why that is so in our Corporate Governance Statement <u>OR</u></li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>
1.2	A listed entity should:     (a) undertake appropriate checks before appointing a person, or putting forward to security holders a candidate for election, as a director; and     (b) provide security holders with all material information in its possession relevant to a decision on whether or not to elect or re-elect a director.	the fact that we follow this recommendation:  in our Corporate Governance Statement	<ul> <li>□ an explanation why that is so in our Corporate Governance Statement <u>OR</u></li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>
1.3	A listed entity should have a written agreement with each director and senior executive setting out the terms of their appointment.	the fact that we follow this recommendation:  ✓ in our Corporate Governance Statement	□ an explanation why that is so in our Corporate Governance Statement <u>OR</u> □ we are an externally managed entity and this recommendation is therefore not applicable
1.4	The company secretary of a listed entity should be accountable directly to the board, through the chair, on all matters to do with the proper functioning of the board.	the fact that we follow this recommendation:  ✓ in our Corporate Governance Statement	□ an explanation why that is so in our Corporate Governance Statement <u>OR</u> □ we are an externally managed entity and this recommendation is therefore not applicable

<sup>&</sup>lt;sup>4</sup> If you have followed all of the Council's recommendations in full for the whole of the period above, you can, if you wish, delete this column from the form and re-format it.

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed $\ldots^4$
1.5	<ul> <li>(a) have a diversity policy which includes requirements for the board or a relevant committee of the board to set measurable objectives for achieving gender diversity and to assess annually both the objectives and the entity's progress in achieving them;</li> <li>(b) disclose that policy or a summary of it; and</li> <li>(c) disclose as at the end of each reporting period the measurable objectives for achieving gender diversity set by the board or a relevant committee of the board in accordance with the entity's diversity policy and its progress towards achieving them and either: <ul> <li>(1) the respective proportions of men and women on the board, in senior executive positions and across the whole organisation (including how the entity has defined "senior executive" for these purposes); or</li> <li>(2) if the entity is a "relevant employer" under the Workplace Gender Equality Act, the entity's most recent "Gender Equality Indicators", as defined in and published under that Act.</li> </ul> </li> </ul>	the fact that we have a diversity policy that complies with paragraph (a):  ✓ in our Corporate Governance Statement and a copy of our diversity policy or a summary of it:  ✓ at http://www.clinuvel.com/en/investors/corporate-governance and the measurable objectives for achieving gender diversity set by the board or a relevant committee of the board in accordance with our diversity policy and our progress towards achieving them:  ✓ in our Corporate Governance Statement and the information referred to in paragraphs (c)(1) or (2):  ✓ in our Corporate Governance Statement	<ul> <li>□ an explanation why that is so in our Corporate Governance Statement OR</li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>
1.6	A listed entity should:         (a) have and disclose a process for periodically evaluating the performance of the board, its committees and individual directors; and         (b) disclose, in relation to each reporting period, whether a performance evaluation was undertaken in the reporting period in accordance with that process.	<ul> <li> the evaluation process referred to in paragraph (a):</li> <li>✓ in the Remuneration Committee Charter and section 1 of the Corporate Governance Protocol at :</li> <li>http://www.clinuvel.com/en/investors/corporate-governance</li> <li> and the information referred to in paragraph (b):</li> <li>✓ in our Corporate Governance Statement</li> </ul>	<ul> <li>□ an explanation why that is so in our Corporate Governance Statement OR</li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>
1.7	A listed entity should:  (a) have and disclose a process for periodically evaluating the performance of its senior executives; and  (b) disclose, in relation to each reporting period, whether a performance evaluation was undertaken in the reporting period in accordance with that process.	<ul> <li> the evaluation process referred to in paragraph (a):</li> <li>✓ in our Corporate Governance Statement</li> <li> and the information referred to in paragraph (b):</li> <li>✓ in our Corporate Governance Statement</li> </ul>	<ul> <li>□ an explanation why that is so in our Corporate Governance Statement <u>OR</u></li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed <sup>4</sup>		
PRINCI	PRINCIPLE 2 - STRUCTURE THE BOARD TO ADD VALUE				
2.1	The board of a listed entity should:  (a) have a nomination committee which:  (1) has at least three members, a majority of whom are independent directors; and  (2) is chaired by an independent director, and disclose:  (3) the charter of the committee;  (4) the members of the committee; and  (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or  (b) if it does not have a nomination committee, disclose that fact and the processes it employs to address board succession issues and to ensure that the board has the appropriate balance of skills, knowledge, experience, independence and diversity to enable it to discharge its duties and responsibilities effectively.	[If the entity complies with paragraph (a):] the fact that we have a nomination committee that complies with paragraphs (1) and (2):  □ in our Corporate Governance Statement OR □ at [insert location] and a copy of the charter of the committee: □ at [insert location] and the information referred to in paragraphs (4) and (5): □ in our Corporate Governance Statement OR □ at [insert location] the fact that we do not have a nomination committee and the processes we employ to address board succession issues and to ensure that the board has the appropriate balance of skills, knowledge, experience, independence and diversity to enable it to discharge its duties and responsibilities effectively:  ✓ in our Corporate Governance Statement AND in our Board Charter at http://www.clinuvel.com/en/investors/corporate-governance	<ul> <li>✓ an explanation why that is so in our Corporate Governance Statement OR</li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>		
2.2	A listed entity should have and disclose a board skills matrix setting out the mix of skills and diversity that the board currently has or is looking to achieve in its membership.	our board skills matrix:  ✓ in our Corporate Governance Statement	<ul> <li>□ an explanation why that is so in our Corporate Governance Statement <u>OR</u></li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>		

Corpora	ate Governance Council recommendation	We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed $\dots^4$
2.3	<ul> <li>A listed entity should disclose:</li> <li>(a) the names of the directors considered by the board to be independent directors;</li> <li>(b) if a director has an interest, position, association or relationship of the type described in Box 2.3 but the board is of the opinion that it does not compromise the independence of the director, the nature of the interest, position, association or relationship in question and an explanation of why the board is of that opinion; and</li> <li>(c) the length of service of each director.</li> </ul>	<ul> <li> the names of the directors considered by the board to be independent directors:</li> <li>✓ in our Corporate Governance Statement</li> <li> and, where applicable, the information referred to in paragraph (b):</li> <li>✓ in our Corporate Governance Statement</li> <li> and the length of service of each director:</li> <li>✓ at pages 5 to 6 of the 2016 Annual Report of the company</li> </ul>	an explanation why that is so in our Corporate Governance Statement
2.4	A majority of the board of a listed entity should be independent directors.	the fact that we follow this recommendation:  ✓ in our Corporate Governance Statement	□ an explanation why that is so in our Corporate Governance Statement <u>OR</u> □ we are an externally managed entity and this recommendation is therefore not applicable
2.5	The chair of the board of a listed entity should be an independent director and, in particular, should not be the same person as the CEO of the entity.	the fact that we follow this recommendation:  ✓ in our Corporate Governance Statement	□ an explanation why that is so in our Corporate Governance Statement <u>OR</u> □ we are an externally managed entity and this recommendation is therefore not applicable
2.6	A listed entity should have a program for inducting new directors and provide appropriate professional development opportunities for directors to develop and maintain the skills and knowledge needed to perform their role as directors effectively.	the fact that we follow this recommendation:  ✓ in our Corporate Governance Statement	□ an explanation why that is so in our Corporate Governance Statement <u>OR</u> □ we are an externally managed entity and this recommendation is therefore not applicable
PRINCI	PLE 3 – ACT ETHICALLY AND RESPONSIBLY		
3.1	A listed entity should:  (a) have a code of conduct for its directors, senior executives and employees; and  (b) disclose that code or a summary of it.	our code of conduct or a summary of it:  ✓ at http://www.clinuvel.com/en/investors/corporate-governance In the Code of Conduct and Ethics in our Corporate Governance Protocol	an explanation why that is so in our Corporate Governance Statement

Corpora	te Governance Council recommendation	We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed $\dots^4$
PRINCIP	LE 4 – SAFEGUARD INTEGRITY IN CORPORATE REPORTING		
4.1	The board of a listed entity should:  (a) have an audit committee which:  (1) has at least three members, all of whom are non-executive directors and a majority of whom are independent directors; and  (2) is chaired by an independent director, who is not the chair of the board, and disclose:  (3) the charter of the committee;  (4) the relevant qualifications and experience of the members of the committee; and  (5) in relation to each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or  (b) if it does not have an audit committee, disclose that fact and the processes it employs that independently verify and safeguard the integrity of its corporate reporting, including the processes for the appointment and removal of the external auditor and the rotation of the audit engagement partner.	[If the entity complies with paragraph (a):] the fact that we have an audit committee that complies with paragraphs (1) and (2):  in our Corporate Governance Statement OR  at [insert location] and a copy of the charter of the committee:  at [insert location] and the information referred to in paragraphs (4) and (5):  in our Corporate Governance Statement OR  at [insert location] the fact that we do not have an audit committee and the processes we employ that independently verify and safeguard the integrity of our corporate reporting, including the processes for the appointment and removal of the external auditor and the rotation of the audit engagement partner:  Not applicable	<ul> <li>✓ an explanation why that is so in our Corporate Governance Statement</li> <li>✓ A copy of the Audit and Risk Committee Charter can be found at http://www.clinuvel.com/en/investors/corporate-governance</li> <li>✓ and the information referred to in paragraphs (4) and (5): at pages 5 to 6 of the 2016 Annual Report of the company</li> </ul>
4.2	The board of a listed entity should, before it approves the entity's financial statements for a financial period, receive from its CEO and CFO a declaration that, in their opinion, the financial records of the entity have been properly maintained and that the financial statements comply with the appropriate accounting standards and give a true and fair view of the financial position and performance of the entity and that the opinion has been formed on the basis of a sound system of risk management and internal control which is operating effectively.	the fact that we follow this recommendation:  ✓ in our Corporate Governance Statement	☐ an explanation why that is so in our Corporate Governance Statement

Corpora	te Governance Council recommendation	We have followed the recommendation in full for the whole of the period above. We have disclosed	-	ave NOT followed the recommendation in full for the whole e period above. We have disclosed $\dots^4$
4.3	A listed entity that has an AGM should ensure that its external auditor attends its AGM and is available to answer questions from security holders relevant to the audit.	the fact that we follow this recommendation:  ✓ in our Corporate Governance Statement		an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity that does not hold an annual general meeting and this recommendation is therefore not applicable
PRINCIP	PLE 5 - MAKE TIMELY AND BALANCED DISCLOSURE			
5.1	A listed entity should:  (a) have a written policy for complying with its continuous disclosure obligations under the Listing Rules; and  (b) disclose that policy or a summary of it.	our continuous disclosure compliance policy or a summary of it:  at http://www.clinuvel.com/en/investors/corporate-governance  In Section 3 to our Corporate Governance Protocol		an explanation why that is so in our Corporate Governance Statement
PRINCIP	LE 6 – RESPECT THE RIGHTS OF SECURITY HOLDERS			
6.1	A listed entity should provide information about itself and its governance to investors via its website.	information about us and our governance on our website:  thtp://www.clinuvel.com AND  at http://www.clinuvel.com/en/investors/corporate-governance		an explanation why that is so in our Corporate Governance Statement
6.2	A listed entity should design and implement an investor relations program to facilitate effective two-way communication with investors.	the fact that we follow this recommendation:  in our Corporate Governance Statement AND  in our Shareholder Communications Policy found in the Corporate Governance Protocol at http://www.clinuvel.com/en/investors/corporate-governance		an explanation why that is so in our Corporate Governance Statement
6.3	A listed entity should disclose the policies and processes it has in place to facilitate and encourage participation at meetings of security holders.	our policies and processes for facilitating and encouraging participation at meetings of security holders:  ✓ in our Corporate Governance Statement		an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity that does not hold periodic meetings of security holders and this recommendation is therefore not applicable
6.4	A listed entity should give security holders the option to receive communications from, and send communications to, the entity and its security registry electronically.	the fact that we follow this recommendation:  ✓ in our Corporate Governance Statement		an explanation why that is so in our Corporate Governance Statement

Corpora	te Governance Council recommendation	We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed $\dots^4$
PRINCIP	PLE 7 – RECOGNISE AND MANAGE RISK		
7.1	The board of a listed entity should:  (a) have a committee or committees to oversee risk, each of which:  (1) has at least three members, a majority of whom are independent directors; and  (2) is chaired by an independent director, and disclose:  (3) the charter of the committee;  (4) the members of the committee; and  (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or  (b) if it does not have a risk committee or committees that satisfy (a) above, disclose that fact and the processes it employs for overseeing the entity's risk management framework.	[If the entity complies with paragraph (a):] the fact that we have a committee or committees to oversee risk that comply with paragraphs (1) and (2):  ✓ in our Corporate Governance Statement and a copy of the charter of the committee:  ✓ at http://www.clinuvel.com/en/investors/corporate-governance and the information referred to in paragraphs (4) and (5):  ✓ at pages 5 to 6 of the 2016 Annual Report of the company  [If the entity complies with paragraph (b):] the fact that we do not have a risk committee or committees that satisfy (a) and the processes we employ for overseeing our risk management framework:  Not applicable	an explanation why that is so in our Corporate Governance Statement
7.2	The board or a committee of the board should:  (a) review the entity's risk management framework at least annually to satisfy itself that it continues to be sound; and  (b) disclose, in relation to each reporting period, whether such a review has taken place.	the fact that board or a committee of the board reviews the entity's risk management framework at least annually to satisfy itself that it continues to be sound:  ✓ in our Corporate Governance Statement  and that such a review has taken place in the reporting period covered by this Appendix 4G:  ✓ in our Corporate Governance Statement	an explanation why that is so in our Corporate Governance Statement

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed $\dots^4$	
7.3	A listed entity should disclose:  (a) if it has an internal audit function, how the function is structured and what role it performs; or	[If the entity complies with paragraph (a):] how our internal audit function is structured and what role it performs:	an explanation why that is so in our Corporate Governance Statement	
	(b) if it does not have an internal audit function, that fact and the processes it employs for evaluating and continually improving the effectiveness of its risk management and internal control processes.	Not applicable		
	·	[If the entity complies with paragraph (b):] the fact that we do not have an internal audit function and the processes we employ for evaluating and continually improving the effectiveness of our risk management and internal control processes:		
		<ul> <li>✓ in our Corporate Governance Statement AND</li> <li>✓ in our Audit and Risk Committee Charter at</li> <li>http://www.clinuvel.com/en/investors/corporate-governance</li> </ul>		
7.4	A listed entity should disclose whether it has any material exposure to economic, environmental and social sustainability risks and, if it does, how it manages or intends to manage those	whether we have any material exposure to economic, environmental and social sustainability risks and, if we do, how we manage or intend to manage those risks:	an explanation why that is so in our Corporate Governance Statement	
	risks.	✓ at Section 4 in our Corporate Governance Protocol found at  http://www.clinuvel.com/en/investors/corporate-governance		

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed $\dots^4$
PRINCIP	PLE 8 – REMUNERATE FAIRLY AND RESPONSIBLY		
8.1	The board of a listed entity should:  (a) have a remuneration committee which:  (1) has at least three members, a majority of whom are independent directors; and  (2) is chaired by an independent director, and disclose:  (3) the charter of the committee;  (4) the members of the committee; and  (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or  (b) if it does not have a remuneration committee, disclose that fact and the processes it employs for setting the level and composition of remuneration for directors and senior executives and ensuring that such remuneration is appropriate and not excessive.	[If the entity complies with paragraph (a):] the fact that we have a remuneration committee that complies with paragraphs (1) and (2):  ✓ in our Corporate Governance Statement and a copy of the charter of the committee:  ✓ at http://www.clinuvel.com/en/investors/corporate-governance and the information referred to in paragraphs (4) and (5):  ✓ at pages 5 to 6 of the 2016 Annual Report of the company  ———————————————————————————————————	<ul> <li>□ an explanation why that is so in our Corporate Governance Statement <u>OR</u></li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>
8.2	A listed entity should separately disclose its policies and practices regarding the remuneration of non-executive directors and the remuneration of executive directors and other senior executives.	separately our remuneration policies and practices regarding the remuneration of non-executive directors and the remuneration of executive directors and other senior executives:    at the Remuneration Report to the 2016 Annual Report of the company AND  in our Remuneration Committee Charter at http://www.clinuvel.com/en/investors/corporate-governance	<ul> <li>□ an explanation why that is so in our Corporate Governance Statement <u>OR</u></li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>
8.3	A listed entity which has an equity-based remuneration scheme should:     (a) have a policy on whether participants are permitted to enter into transactions (whether through the use of derivatives or otherwise) which limit the economic risk of participating in the scheme; and     (b) disclose that policy or a summary of it.	<ul> <li> our policy on this issue or a summary of it:</li> <li>✓ in our Corporate Governance Statement AND</li> <li>✓ in Section 2 to our Corporate Governance Protocol found at http://www.clinuvel.com/en/investors/corporate-governance</li> </ul>	<ul> <li>□ an explanation why that is so in our Corporate Governance Statement <u>OR</u></li> <li>□ we do not have an equity-based remuneration scheme and this recommendation is therefore not applicable <u>OR</u></li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>

# CORPORATE GOVERNANCE STATEMENT

# CLINUVEL PHARMACEUTICALS LTD ('COMPANY')

This statement reports on the main corporate governance practices of the Company as at 27 October 2016 and it has been approved by the Board of the Company on 03 October 2016. This statement is organised under headings based on the Australian Securities Exchange Corporate Governance Council's (ASXCGC) Corporate Governance Principles and Recommendations, 3rd Edition. References in this statement to the 'reporting period' are to the financial year ended 30 June 2016.

# PRINCIPLE 1 – LAY SOLID FOUNDATIONS FOR MANAGEMENT AND OVERSIGHT

### **RECOMMENDATION 1.1 - COMPLY**

A listed entity should disclose:

- (a) the respective roles and responsibilities of its board and management; and
- (b) those matters expressly reserved to the board and those delegated to management.

The Board strives to ensure shareholder value and to safeguard shareholders' funds in a prudent manner. The Board delegates to the Managing Director the authority to manage the company and its businesses within levels of authority specified by the Board from time to time to deliver on the strategic direction and goals determined by the Board.

The Board's responsibilities and functions are summarised in the Board Charter located at

#### http://www.clinuvel.com/en/investors/corporate-governance

The Board Charter sets out, amongst other things, the Board's specific responsibilities and functions, including requirements for Board composition, its delegation of responsibilities to Committees and the delegation to management the authority to execute strategy. It also sets out the responsibilities of management and the matters expressly reserved to the Board.

The Audit and Risk Committee and the Remuneration Committee have also been referred responsibilities by the Board as set out in each Committee's Charter. The Charters for the Committees is also located at

http://www.clinuvel.com/en/investors/corporate-governance

# **RECOMMENDATION 1.2 - COMPLY**

A listed entity should:

- (a) undertake appropriate checks before appointing a person, or putting forward to security holders a candidate for election, as a director; and
- (b) provide security holders with all material information in its possession relevant to a decision on whether or not to elect or re-elect a director.

Prior to the appointment of a person, or putting forward to shareholders a candidate for election, as a director, the Company undertakes appropriate background checks to verify a director's profile, character, experience, education, criminal record and bankruptcy history. Candidates are assessed through meetings, interviews and background and reference checks conducted by either external consultants or by the Directors as appropriate.

Non-Executive Directors are subject to re-election by rotation at least every three years, under the Company's constitution. Newly appointed Directors must seek re-election at the first general meeting of shareholders following their appointment. All material information in its possession relevant to a voting decision by a shareholder whether or not to elect or re-elect a Director will be provided to shareholders in the Notice of Annual General Meeting containing the resolution to elect or re-elect the Director.

## **RECOMMENDATION 1.3 - COMPLY**

A listed entity should have a written agreement with each director and senior executive setting out the terms of their appointment.

The responsibilities and terms of employment, including termination entitlements, for the Managing Director and senior Executives are set out in a formal letter of appointment.

Letters of employment are also prepared for Non- Executive Directors, covering duties, time commitments, induction and the corporate governance framework described on the company's internet site.

#### **RECOMMENDATION 1.4 - COMPLY**

The company secretary of a listed entity should be accountable directly to the board, through the chair, on all matters to do with the proper functioning of the board.

All Directors have direct access to the Company Secretary who is accountable to the Managing Director and, through the Chair, to the Board on all matters to do with the proper functioning of the Board. The role of the Company Secretary includes, but is not limited to, ensuring:

(a) the Board is advised of pertinent governance matters,

- (b) Board and Committee policies and procedures are followed.
- (c) Board and Committee papers are completed and dispatched in a timely manner,
- (d) business is accurately captured in Board and Committee meeting minutes and
- (e) support in facilitating and organizing the induction and professional development of Directors

# **RECOMMENDATION 1.5 - COMPLY**

A listed entity should:

- (a) have a diversity policy which includes requirements for the board or a relevant committee of the board to set measurable objectives for achieving gender diversity and to assess annually both the objectives and the entity's progress in achieving them;
- (b) disclose that policy or a summary of it; and
- (c) disclose as at the end of each reporting period the measurable objectives for achieving gender diversity set by the board or a relevant committee of the board in accordance with the entity's diversity policy and its progress towards achieving them, and either:
  - the respective proportions of men and women on the board, in senior executive positions and across the whole organisation (including how the entity has defined "senior executive" for these purposes); or
- (ii) if the entity is a "relevant employer" under the Workplace Gender Equality Act, the entity's most recent "Gender Equality Indicators", as defined in and published under that Act.

The Company has a diversity policy in place, available for viewing in the Corporate Governance section to the Company's internet site. The Directors are committed to having an appropriate blend of gender, age, ethnic, and cultural diversity amongst the Board and throughout all levels of the Company, taking into consideration the number of employees across its workforce.

The key elements to the diversity policy are:

- (a) To maintain a reasonably balanced gender diversity representation across the entire Company,
- (b) For the Remuneration Committee to annually assess the gender diversity objectives and the performance against those objectives.

The Company's performance against the diversity policy objectives as at 30 June 2016 and 30 June 2015 are:

GENDER REPRESENTATION		FEMALE %	MALE %
Board	30 June 2016	20%	80%
Doald	30 June 2015	20%	80%
Top 7 salaried	30 June 2016	71%	29%
employees *	30 June 2015	71%	29%
Consolidated Entity	30 June 2016	68%	32%
Consolidated Entity	30 June 2015	67%	33%
* excludes Executive Director			

### **RECOMMENDATION 1.6 - COMPLY**

A listed entity should:

- (a) have and disclose a process for periodically evaluating the performance of the board, its committees and individual directors; and
- (b) disclose, in relation to each reporting period, whether a performance evaluation was undertaken in the reporting period in accordance with that process.

The Remuneration Committee regularly review the performance of the Board and its committees. The process to evaluate the Board and the Company's key Executives, can be found in the Remuneration Committee charter and section 1 of the Corporate Governance Protocol on the Clinuvel internet site.

A performance review of the Board and committees was made by the Remuneration Committee in accordance with the process disclosed in the Committee Charter during the year.

# **RECOMMENDATION 1.7 - COMPLY**

A listed entity should:

- (a) have and disclose a process for periodically evaluating the performance of its senior executives; and
- (b) disclose, in relation to each reporting period, whether a performance evaluation was undertaken in the reporting period in accordance with that process.

The performance of each senior Executive is appraised by the Managing Director annually against agreed targets, set either upon appointment or at the time of prior performance evaluation. Performance targets for senior Executives are reviewed by the Remuneration Committee. The Board establishes performance criteria for the Managing Director and the Remuneration Committee reviews the performance of the Managing Director against these targets.

For the reporting period, the performances of the Company's senior Executives, including the Managing Director, were evaluated in accordance to the above.

# PRINCIPLE 2 - STRUCTURE THE BOARD TO ADD VALUE

### **RECOMMENDATION 2.1 - NOT COMPLY**

The board of a listed entity should:

- (a) have a nomination committee which:
  - (i) has at least three members, a majority of whom are independent directors; and
- (ii) is chaired by an independent director,

#### and disclose:

- (iii) the charter of the committee;
- (iv) the members of the committee; and
- (v) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or
- (b) if it does not have a nomination committee, disclose that fact and the processes it employs to address board succession issues and to ensure that the board has the appropriate balance of skills, knowledge, experience, independence and diversity to enable it to discharge its duties and responsibilities effectively.

In 2015 the company re-defined the responsibilities of its Remuneration and Nomination Committee to focus only on remuneration matters. The Board does not consider that delegating Board review, selection and appointment practices of the company to a separate Committee to be an efficient and effective mechanism to enhance decisions on Board composition. Instead, the Board assumes responsibility to appoint and remove the Managing Director (notwithstanding the abstention of the Managing Director in such matters), to develop and approve the succession plans of the Board and key executives and to ensure that the membership of the Board has the relevant mix of skill and diversity appropriate for the Company's needs, as highlighted in the Board charter. The ultimate responsibility of such matters lies with the Board and the Board considers the efficient handling of these matters is not adversely impacted by the absence of a nomination committee.

#### **RECOMMENDATION 2.2 - COMPLY**

A listed entity should have and disclose a board skills matrix setting out the mix of skills and diversity that the board currently has or is looking to achieve in its membership.

The Board makes recommendations on the appointment of new Directors and criteria for new appointees, focusing on the particular mix of skill, diversity and experience most appropriate to the Company's business and objectives.

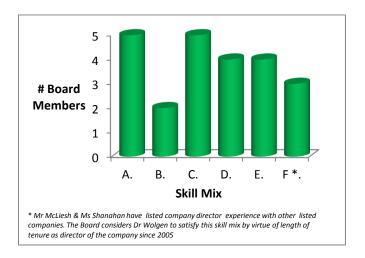
The Company aims to have on its Board individuals with sound commercial judgment and inquiring minds, able to work cohesively with other Directors. The Company seeks a combination of directors experienced in finance, commerce, and, ideally, the pharmaceutical industry in which it participates.

The mix of skills comprised in the current Board, and that the Board would like to maintain and build on, include:

- A. Commercial acumen and strategy setting
- B. Global pharmaceutical industry expertiseFinancial acumen, corporate finance experience and overseeing capital management

- C. Global management experience and talent development
- D. Leadership and track record in leading organizations

Listed company director experienceThe Board's current mix of skills that the Board would like to maintain and build on is represented below:



# **RECOMMENDATION 2.3 - COMPLY**

A listed entity should disclose:

- (a) the names of the directors considered by the board to be independent directors;
- (b) if a director has an interest, position, association or relationship of the type described in Box 2.3 but the board is of the opinion that it does not compromise the independence of the director, the nature of the interest, position, association or relationship in question and an explanation of why the board is of that opinion; and
- (c) the length of service of each director.

The Board's framework for determining Director independence and the Company's materiality thresholds is included in the Board Charter. The Company currently has four Non-Executive Directors considered independent of the Company and its management, having no current or previous business or other relationships that could materially compromise their autonomy as a Director (Mrs. Shanahan, Mr. Ishag, Mr. Blijdorp and Mr. McLiesh).

The Board has carefully assessed whether the impact of any past or present relationship with the Company, perceived or otherwise, materially interferes their ability to exercise independent judgment. Under the Board Charter, one criteria where a Director may not be considered independent is if he or she has served on the Board for more than nine years. Mr. McLiesh has served on the Board for more than nine years. The Board has determined his length of service does not materially interfere with his ability to act in the best interests of the Company and therefore he is considered to be an independent Director.

The length of service for each Director is set out in the Director's Report to the 2016 Annual Report.

# **RECOMMENDATION 2.4 - COMPLY**

A majority of the board of a listed entity should be independent directors.

A majority of the Board comprises independent Directors (4 out of the 5 are considered independent).

### **RECOMMENDATION 2.5 - COMPLY**

The chair of the board of a listed entity should be an independent director and, in particular, should not be the same person as the CEO of the entity.

The Managing Director and Chief Executive Officer of the Company is Dr. Wolgen who is not the Chair.

Mr. McLiesh is the Chair of the Board and is considered an independent Director.

# **RECOMMENDATION 2.6 - COMPLY**

A listed entity should have a program for inducting new directors and provide appropriate professional development opportunities for directors to develop and maintain the skills and knowledge needed to perform their role as directors effectively.

The Board is responsible for the appointment of directors and facilitating their induction and ongoing training and education programs. The Board is also responsible for providing the resources required to ensure ongoing professional development opportunities for existing directors. It is the Board's responsibility to ensure that directors are provided with adequate information regarding the operations of the business, the industry and their legal responsibilities and duties. All new directors are provided with an induction which includes comprehensive meetings with the Managing Director and Chair, and subject to making arrangements with the Chair, having access to Company personnel to assist them in understanding and discharging their duties and obligations as director.

# PRINCIPLE 3 - ACT ETHICALLY AND RESPONSIBLY

#### **RECOMMENDATION 3.1 - COMPLY**

A listed entity should:

- (a) have a code of conduct for its directors, senior executives and employees; and
- (b) disclose that code or a summary of it.

The Board has endorsed a Code of Business Conduct and Ethics (found in the Corporate Governance Protocol on the company's internet site) that formalizes the long standing obligation of all directors and employees of the Company to behave ethically, act within the law, avoid conflicts of interest and act honestly in all

business activities. The Company's Code of Business Conduct and Ethics reinforces its' commitment to giving proper regard to the interests of people and organisations dealing with the Company. Each director and employee of Clinuvel is required to respect and abide by the Company's obligations to fellow employees, shareholders, customers, suppliers and communities in which we operate.

The Code of Conduct and Ethics can be found in the Company's Corporate Governance Protocol located at

 $\underline{http://www.clinuvel.com/en/investors/corporate-governance}$ 

# PRINCIPLE 4 – SAFEGUARD INTEGRITY IN CORPORATE REPORTING

# **RECOMMENDATION 4.1 - NOT COMPLY**

The board of a listed entity should:

- (a) have an audit committee which:
  - (i) has at least three members, all of whom are nonexecutive directors and a majority of whom are independent directors; and
- (ii) is chaired by an independent director, who is not the chair of the board,

# and disclose:

- (iii) the charter of the committee;
- (iv) the relevant qualifications and experience of the members of the committee; and
- (v) in relation to each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or
- (b) if it does not have an audit committee, disclose that fact and the processes it employs that independently verify and safeguard the integrity of its corporate reporting, including the processes for the appointment and removal of the external auditor and the rotation of the audit engagement partner.

To increase its effectiveness, the Board has an Audit and Risk Committee. The Audit and Risk Committee comprises at least three Directors (two voting and one non-voting) and is chaired by Mrs. Shanahan who is a voting, independent and Non-Executive Director. The remaining voting committee member, Mr. McLiesh, is independent and Non-Executive. The one non-voting member is the Managing Director, Dr Wolgen, who is not considered independent.

Despite the Audit and Risk Committee comprising of only two independent Directors and one non-independent Director, the Board considers that the expertise of all members of the Audit Committee enables them to bring an independent view and judgement to Committee proceedings and can set aside any conflicts, business or other relationship that could materially interfere with – or could reasonably be perceived to interfere with – the exercise of their unfettered and independent judgement, enabling them to fulfil their charter

The membership, experience and qualifications of each member, the number of meetings held, along with each Director's attendance record last year, can be found in the Director's Report to the 2016 Annual Report. An Audit and Risk Committee charter can be located at

http://www.clinuvel.com/en/investors/corporate-governance

### **RECOMMENDATION 4.2 - COMPLY**

The board of a listed entity should, before it approves the entity's financial statements for a financial period, receive from its CEO and CFO a declaration that, in their opinion, the financial records of the entity have been properly maintained and that the financial statements comply with the appropriate accounting standards and give a true and fair view of the financial position and performance of the entity and that the opinion has been formed on the basis of a sound system of risk management and internal control which is operating effectively.

As part of the process of approving the financial statements, the Company's Managing Director and Chief Financial Officer are required to state to the Board, in writing, that the Company's financial report is founded on an effective system of risk management and internal control, gives a true and fair view, in all

material respects, of the Company's financial condition and operational results and are in accordance with relevant accounting.

The Company has received a declaration in the form set out in Recommendation 4.2 from its Managing Director and Chief Financial Officer in relation to the financial statements for the financial periods ended 31 December 2015 and 30 June 2016.

### **RECOMMENDATION 4.3 - COMPLY**

A listed entity that has an AGM should ensure that its external auditor attends its AGM and is available to answer questions from security holders relevant to the audit.

In accordance with its Corporate Governance Protocol, the Company invites its external auditor to attend the AGM and be available to answer shareholder questions about the conduct of the audit and the preparation and content of the auditor's report.

# PRINCIPLE 5 - MAKE TIMELY AND BALANCED DISCLOSURE

### **RECOMMENDATION 5.1 - COMPLY**

A listed entity should:

- (a) have a written policy for complying with its continuous disclosure obligations under the Listing Rules; and
- (b) disclose that policy or a summary of it.

The Company has a practice of providing relevant and timely information to shareholders, supported by its share market

continuous disclosure policy located in the Corporate Governance Protocol. This document is located at

http://www.clinuvel.com/en/investors/corporate-governance

The Corporate Governance Protocol, specifically Section 3 Continuous Disclosure Protocol discloses the Company's comprehensive policies and procedures on continuous disclosure to ensure compliance with ASX Listing Rules and other relevant legislation.

# PRINCIPLE 6 - RESPECT THE RIGHTS OF SECURITY HOLDERS

# **RECOMMENDATION 6.1 - COMPLY**

A listed entity should provide information about itself and its governance to investors via its website.

Information about the Company is located at www.clinuvel.com

Information about the Company's corporate governance (including links to the Company's corporate governance policies and charters) is located at

http://www.clinuvel.com/en/investors/corporate-governance

# **RECOMMENDATION 6.2 - COMPLY**

A listed entity should design and implement an investor relations program to facilitate effective two-way communication with investors.

The Company strives to communicate effectively with shareholders and members of the public about its's performance, presenting the Annual Report and other corporate information in clear language, supported where appropriate by descriptive graphs, tables and medical glossaries. Where practicable and appropriate, the Company uses the latest widely available electronic technology, including social media, to communicate openly, prudently and continually with shareholders and to the stock market in general. Announcements to the ASX, significant briefings, notices of meetings, annual reports and Annual General Meeting presentations are promptly posted on the company's internet site and emailed to shareholders and other interested parties. A copy of the Company's

Shareholder Communications Policy can be found in the Corporate Governance Protocol located at

http://www.clinuvel.com/en/investors/corporate-governance

#### **RECOMMENDATION 6.3 - COMPLY**

A listed entity should disclose the policies and processes it has in place to facilitate and encourage participation at meetings of security holders.

The Company encourages full participation of shareholders at the Annual General Meeting (AGM) to ensure a high level of accountability and discussion of the Company's strategy and goals. The AGM exists, among other things, to promote shareholder communication by providing shareholders an opportunity to ask questions to Directors at the time of meeting. Directors are expected to make themselves available to meet with shareholders at the AGM. The external audit firm partner in charge of the Company audit is available to answer shareholder questions at the AGM. Shareholders who are unable to attend the AGM or other general meeting may submit questions and comments before the meeting to the Company or the external auditor (in the event of an AGM). Also, shareholders are permitted by the Company to vote online and by other methods prior to the AGM if they are unable to attend.

### **RECOMMENDATION 6.4 - COMPLY**

A listed entity should give security holders the option to receive communications from, and send communications to, the entity and its security registry electronically.

The Company gives shareholders the option to receive communications from, and send communications to, the entity and its security registry electronically. The Company website allows shareholders to subscribe to email updates and information on how to send electronic communications to the Company. Information on the Company's social media channels is also presented on the Company website. The Company website also provides information for shareholders as to how to communicate with the security registry online.

# PRINCIPLE 7 - RECOGNISE AND MANAGE RISK

### **RECOMMENDATION 7.1 - COMPLY**

The board of a listed entity should:

- (a) have a committee or committees to oversee risk, each of which:
  - (i) has at least three members, a majority of whom are independent directors; and
  - (ii) is chaired by an independent director,

#### and disclose:

- (iii) the charter of the committee;
- (iv) the members of the committee; and
- (v) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or
- (b) if it does not have risk committee or committees that satisfy (a) above, disclose that fact and the processes it employs for overseeing the entity's risk management framework.

To increase its effectiveness, the Board has an Audit and Risk Committee. The Audit and Risk Committee comprises at least three Directors (two voting and one non-voting) and is chaired by Mrs. Shanahan who is a voting, independent and Non-Executive Director. The remaining voting committee member, Mr. McLiesh, is independent and Non-Executive. The one non-voting member is the Managing Director, Dr Wolgen.

The Committee membership and the number of meetings held, along with each Director's attendance record last year, can be found in the Director's Report to the 2016 Annual Report. An Audit and Risk Committee charter can be located at

http://www.clinuvel.com/en/investors/corporate-governance

#### **RECOMMENDATION 7.2 - COMPLY**

The board or a committee of the board should:

- (a) review the entity's risk management framework at least annually to satisfy itself that it continues to be sound; and
- (b) disclose, in relation to each reporting period, whether such a review has taken place.

The Company's Audit and Risk Committee Charter requires the Audit & Risk Committee to undertake a structured consideration and review of the risk management framework and the material

risks faced by, and the risk attitude of, the Company. The Audit and Risk Committee must report at least annually to the Board the results of the Audit and Risk Committee's review of risk management and internal compliance and control systems. The review of the risk management and internal compliance and control systems has taken place in the current reporting period.

# **RECOMMENDATION 7.3 - COMPLY**

A listed entity should disclose:

- (a) if it has an internal audit function, how the function is structured and what role it performs; or
- (b) if it does not have an internal audit function, that fact and the processes it employs for evaluating and continually improving the effectiveness of its risk management and internal control processes.

Due to the size of the company, there is no stand alone internal audit function. However the Audit and Risk Committee performs key elements of the internal audit function which are outlined in the Audit and Risk Committee Charter, including but not limited to:

- Identifying all areas of potential risk in regard to the Company's ongoing risk management program;
- Ensuring adequate policies and procedures have been designed and implemented to manage identified risks and undertaking action plans, if appropriate.
- Ensuring a regular program of audits is undertaken to test the adequacy of and compliance with prescribed policies; and
- Ensuring proper remedial action is undertaken to redress areas of weakness

# **RECOMMENDATION 7.4 - COMPLY**

A listed entity should disclose whether it has any material exposure to economic, environmental and social sustainability risks and, if it does, how it manages or intends to manage those risks.

Section 4 to the Company's Corporate Governance Protocol details the Company's risk management systems which assist in identifying, reporting and managing potential or apparent business, environmental or social sustainability risks (if appropriate).

The Company's Corporate Governance Protocol is located at http://www.clinuvel.com/en/investors/corporate-governance

### PRINCIPLE 8 – REMUNERATE FAIRLY AND RESPONSIBLY

#### **RECOMMENDATION 8.1 - COMPLY**

The board of a listed entity should:

- (a) have a remuneration committee which:
- (i) has at least three members, a majority of whom are independent directors; and
- (ii) is chaired by an independent director,

#### and disclose:

- (iii) the charter of the committee;
- (iv) the members of the committee; and
- (v) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or
- (b) if it does not have remuneration committee, disclose that fact and the processes it employs for setting the level and composition of remuneration for directors and senior executives and ensuring that remuneration is appropriate and not excessive.

The Company has established a Remuneration Committee. The Remuneration Committee is comprised of three Directors, a majority of whom are considered independent directors (two voting and one non-voting) and was chaired by an independent Director...

The membership and number of meetings held, along with each Director's attendance record last year, is set out in the Directors Report to the 2016 Annual Report.

A Remuneration Committee charter can be located at <a href="http://www.clinuvel.com/en/investors/corporate-governance">http://www.clinuvel.com/en/investors/corporate-governance</a>

### **RECOMMENDATION 8.2 - COMPLY**

A listed entity should separately disclose its policies and practices regarding the remuneration of non-executive directors and the remuneration of executive directors and other senior executives.

The Company's policies and practices regarding the remuneration of non-executive directors and the remuneration of executive directors and other senior executives is set out in the Remuneration Committee Charter and in the Remuneration Report section to the Director's Report contained in the 2016 Annual Report. The Remuneration Committee Charter is located at

http://www.clinuvel.com/en/investors/corporate-governance

### **RECOMMENDATION 8.3 - COMPLY**

A listed entity which has an equity-based remuneration scheme should:

- (a) have a policy on whether participants are permitted to enter into transactions (whether through the use of derivatives or otherwise) which limit the economic risk of participating in the scheme; and
- (b) disclose that policy or a summary of it.

The Company has an equity-based remuneration scheme. The Company's Share Trading Policy, found in Section 2 in to its Corporate Governance Protocol, provides that participants in any equity remuneration scheme must not enter into any derivative or other transaction which would have the effect of hedging or otherwise limiting the economic risk of participating in the scheme. The Company's Corporate Governance Protocol is located at

http://www.clinuvel.com/en/investors/corporate-governance